

Date: 9th December 2019

INTERNATIONAL TRADE NOTICE

Dear all,

Christmas and New Year Holiday 2019

Please see below for the Christmas and New Year 2019 office closures.

Surrey Chambers of Commerce

Our office will be closing at midday on *Monday 24th December 2019* and reopening on *Thursday 2nd January 2020*.

Any applications submitted over the Christmas period will not be processed until the office reopens on the *2nd January 2020*.

Arab-British Chamber of Commerce

Last working day is *Friday 20th December 2019* and reopens on *Thursday 2nd January 2020*.

Egyptian-British Chamber of Commerce

Last working day is *Tuesday 24th December 2019* and reopens on *Thursday 2nd January 2020*.

Foreign & Commonwealth Office

Open except on *Wednesday 25th December 2019*, *Thursday 26th December 2019* and *Wednesday 1st January 2020*.

Please ensure you allow plenty of time for your documents to be processed coming up to the Christmas and New Year holidays. Please be aware that delays may be possible during and after the Christmas period.

If you have any questions, please feel free to contact us.

On behalf of the International Trade department, we wish you and your team a very Merry Christmas and a happy and successful New Year.

Kind Regards

International Trade Team,
Surrey Chambers of Commerce